

WESTERN MUNICIPAL WATER DISTRICT APPLICATION FOR DIVISION 4 VACANCY

Western Municipal Water District (Western) is one of the largest public agencies in Riverside County, providing water and wastewater (sewer) services to nearly a million people, both retail and wholesale customers who live, work and play within 527-square miles in one of California's most populous regions.

On June 16, 2021, Western's Board of Directors voted unanimously to fill the current vacancy in Division 4 on its Board by appointment, as provided under state law. Division 4 includes the communities of Eastvale, Jurupa Valley, and Norco. The appointee will hold office until the next general election on November 8, 2022. The person elected at the November 8, 2022 election then holds office for the unexpired balance of the term for Division 4, which is from 2022 to 2024.

To be eligible for appointment to the Division seat, candidates must reside within the boundaries of Division 4. To confirm residency within the Division, see the map included with this application, or go to Western's website at wmwd.maps.arcgis.com, or you may contact Western at 951-571-7209.

You must submit a letter of interest and are encouraged to complete this optional application. Letters of interest and optional applications must be received by Western no later than Wednesday, July 14, 2021 at 5:00 p.m. **No exceptions will be made.** Letters of interest, and optional applications, may be submitted in the following ways: online at Western's website at wmwd.com, email to BoardSecretary@wmwd.com, hand delivered or mailed to Western's Meridian offices to the following address:

Tammi Ford, Clerk of the Board
Western Municipal Water District
14205 Meridian Parkway
Riverside, CA 92518

The Board of Directors meet on the 1st and 3rd Wednesday of each month. Directors are expected to attend all Board meetings, and periodically attend and participate in District committees, programs and activities, and on committees with outside organizations.

PLEASE PRINT:

Name:

Address:

City:

State:

Zip:

Phone:

Email:

PLEASE PRINT:

INTEREST, QUALIFICATIONS AND BACKGROUND (ATTACH RESUME IF DESIRED):

I attest to the following:

1. I am a legal resident within the boundaries of Division 4 (see attached map).
2. I am able to attend Board meetings that are regularly scheduled on the 1st and 3rd Wednesday of each month at 9:30 a.m.
3. I understand this application is a public record, and may be made available to members of the public upon request, with personal information redacted as permitted by law.
4. The information provided in this application is true and correct

Signature:

Date:

**YOUR LETTER OF INTENT AND/OR APPLICATION
MUST BE RECEIVED BY WESTERN NO LATER THAN
5:00 P.M. ON JULY 14, 2021. LATE SUBMISSIONS
WILL NOT BE ACCEPTED.**

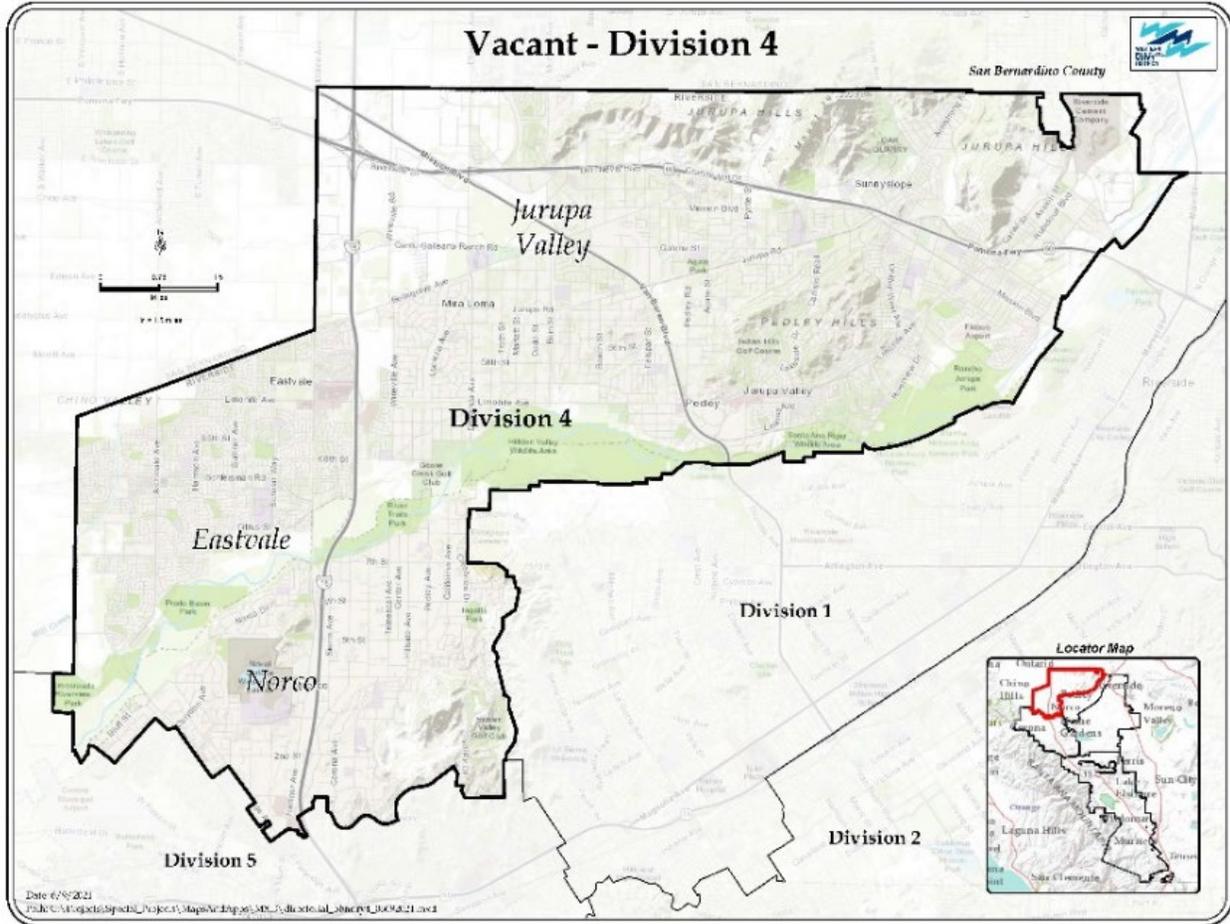
Eligible candidates will be provided an interview opportunity to present their qualifications at the regularly scheduled Board of Directors meeting on Wednesday, July 21, 2021. If necessary, the Board may elect to schedule additional meetings. The Board intends to appoint the new Director no later than Monday, August 2, 2021. You will be informed of any change in this schedule.

Attachments:

1. Division 4 Map
2. Ralph M. Brown Act Summary

Western Municipal Water District

DIVISION 4 MAP



||||| The Brown Act on One Page |||||

Entities Covered

Covered as "legislative bodies" (§54952) of "local agencies" (§54951) are local government bodies created by law, including the governing bodies of counties, cities, school and other public districts; the multi-member bodies they create to advise them or share their power; the bodies to which they provide funding and leadership; and corporate boards of firms operating district hospitals under lease after January 1, 1994.

Persons Legally Responsible

Elected or appointed members of legislative bodies — the former even before being sworn in (§54952.1) — can face personal misdemeanor liability for attending any meeting at which action is taken in violation of any provision of the Act, if they intended to deprive the public of information which they knew, or had reason to know, the public was entitled to (§54959).

Civil Enforcement

Any person, or a district attorney, may sue to get a court declaration that the Act is being violated, or to prevent future violations, or to challenge a policy that restricts speech rights of a legislative body member, or so seek a court's order that a body tape record its closed sessions based on having already illegally discussed or acted on a matter in closed session (§54960). Citizens or district attorneys may also sue to overturn an action taken illegally either in a closed or secret meeting or on a matter not properly listed on the meeting's agenda (§54960.1). A court may order that a prevailing challenger's court costs and attorney fees be paid by the offending agency, or that a prevailing agency's litigation expenses be paid by a frivolous challenger (§54960.5).

Occasions Covered

"Meetings" are gatherings of a majority of a body to hear, discuss or deliberate on agency business. Using chain or serial meetings, phones or other communications devices, or personal go-betweens to develop majority consensus

on such matters outside of meetings is prohibited. But a majority's attendance at professional conferences, community events, purely social occasions or even certain other government meetings is permitted so long as the events are open to the public and the attendance is not exploited privately to discuss agency business or issues (§54952).

Pre-Meeting Notices

For regular meetings, whose time and place must be fixed by rule and confined to the local area with some listed exceptions (§54954), the body must post an agenda, 72 hours in advance, in a publicly accessible place, with brief descriptions of all matters to be addressed in open or closed session. With few exceptions, no discussion or action is permitted on unlisted items (§54954.2). Specific information about closed session topics must be listed on the agenda (§54954.5). Special meetings require a posted notice 24 hours in advance; interested media must be provided with a copy equally early (§54956). Emergency meetings (threats to public health and safety) must be alerted to interested media at least an hour in advance, and cannot be closed (§54956.5). New or increased taxes or assessments must be given special hearings and notices (§54956.6).

The Fundamental Access Rule

All portions of all meetings must be open and public unless the Act permits otherwise (§54953), although certain phone or video conferencing arrangements are permitted, if allowing for full public participation at all sites. Exceptions to the open meeting mandate are found only in the Act or in specified sections of the codes applicable to public hospitals or school districts (§54962).

Principal Permitted Closed Sessions

Bodies may, but are not required to, hold closed sessions to consult:

- with their bargaining agents on price and payment issues in real property negotiations (§54956.8);
- with their attorney on the threat or status of a lawsuit, or the need to file

one, based on existing facts and circumstances (§54957);

- with their agents on issues that must be bargained with an employee union, or compensation matters being bargained with non-union employees; final action on the latter must be in open session (§54957.6);
- with law enforcement officials, when the security of public buildings or the public's access to public services or facilities is threatened (§54957);
- among themselves, on the status or behavior of one or more agency employees — not members of the body, elected officials or independent contractors; topics include employment, appointment, discipline, dismissal or performance. Employees have the right to insist on open discussion of complaints against them, and must be so advised in advance. Pay or benefit increases may not be discussed in such closed sessions (§54957).

Closed Session Action Disclosures

Final action taken in any closed session must be either immediately announced or, if contingent on some other specified event, disclosed even when the event occurs. Actual votes of each member are public, as are records documenting closed session actions (§54957.1).

Citizens' Rights

Members of the public may:

- subscribe to personally mailed agenda packets (§54954.1);
- get copies of the agenda packet when released to the body, at or before meetings, at cost (§54957.5);
- refuse to sign rosters or provide other information (§54953.3), or pay charges for attendance (§54956.6);
- use cameras or tape recorders to document meetings (§54953.5);
- address the body at a regular meeting on any matter under the agency's authority, and at special meetings on any listed agenda item (§54954.3).